



Central Florida Paralegal Association, Inc.

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CFPA Empowers Paralegals to Grow
Through Education, Professional
Development, and Community Service.



CENTRAL FLORIDA PARALEGAL ASSOCIATION, INC. Monthly E-Newsletter

CARPE DIEM - September 2024



Joy – a feeling of great pleasure or happiness that comes from success.

Humility – the feeling that you have no special importance that makes you better than others.

If you watch sports, I hope you did not miss the Little League World Series this year. I grew up in a baseball house. We played, we watched, we talked about it. There was always something extra special though about the Little League World Series. Watching these young kids win and lose with such dignity and grace. Life lessons learned at such a young age. The final game, with our local Lake Mary Little League Team battling it out with Chinese Taipei was a nail biter for certain but the best part of the win for me was watching the Lake Mary boys, and coaches, comforting the Chinese Taipei players immediately after scoring the winning run. Lake Mary knew the feeling of defeat and wanted to make sure that the Chinese Taipei players were cared for as well. It was a beautiful display of joy and humility.

Lessons can be learned from the Little League players. Joy and humility in the workplace should be promoted. We should all strive to ensure that we are supporting each other and working together as a team. We should individually recognize where we can improve, accept constructive criticism and remain open to learning new things. CFPA is here to help with this. We are here to mentor. Interested in a different field of law? Need advice on a project or how to approach a difficult topic at work? Reach out to our members. Need to learn a new technological skill? Want more information on an area of law? We offer monthly CLE's, free to our members. I encourage you to attend a CLE on a topic that is completely new to you. You just never know what you may learn! Do you have topics that you are interested in learning about? Please reach out to our CLE chair, clechair@cfpainc.org, or me with those ideas.

CFPA is looking ahead to finishing 2024 with a bang! Elections are right around the corner. Be on the lookout for the Declaration of Candidacy soon and think about if you would like to serve on the Board with CFPA.

In addition to Elections, scholarship information will be forthcoming. Scholarships are awarded for our student members as well as for our active members who would like to take the NALA exams for CP or ACP. Finally, I know it is only September, but our Annual Holiday Party is right around the corner. Save the date: December 6 at the Great Southern Box Company. More information will be out very soon.

In closing, here is your useless knowledge trivia for September: September is spelled with the most letters of any month with nine letters and happens to be the ninth

WELCOME NEW MEMBERS

Active:

Mary Rivera

Tiffany Rosenstock

Debbie Henderson

Jeanine Mazzochette

Toni Sweeney

Patron:

Universal Court Reporting

For Membership
Information and
Application

[CLICK HERE](#)

ALREADY A MEMBER??

If you have recently changed jobs, moved or just have a new email address, PLEASE make sure that you update your membership records by notifying the Membership Committee so that you stay up-to-date with all events:

[Email Us](#)

Upcoming EVENTS

9/20/24 - Declaration Due

9/22/24 - Volunteer Event

9/25/24 - CFPA Luncheon

10/10/24 - CFPA CLE

12/6/24 - Holiday Party

month of the year. September 17th is Constitution Day – the day the U.S. Constitution was adopted. There are also more pop and classic songs with September in the title than any other month

Until next month,

Denise L. Marsters, FRP
CFPA President 2024

BOARD OF DIRECTORS



President:

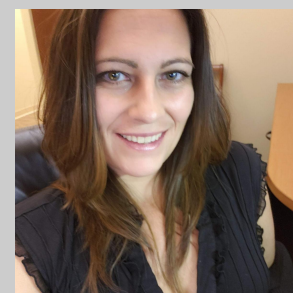
Denise L. Marsters, FRP
CFPAPresident@cfpainc.org

[g](mailto:CFPAPresident@cfpainc.org)



**Vice
President/President
Elect:**

Deborah A. Kallas, ACP, FRP
VicePresident@cfpainc.org



Secretary:

Jennifer Diminich, ACP, FRP
Secretary@cfpainc.org

A promotional flyer for CFPA's Downtown Luncheon. The background is a dark wood-grain texture. At the top, it says "YOU LIKE FOOD. WE LIKE FOOD." in large white letters. Below that, in blue, "NOW THAT'S A REASON TO GET TOGETHER FOR LUNCH!". A white ribbon banner contains the text "You're invited to CFPA's Downtown Luncheon". Underneath, it says "Lunch Sponsor:" followed by the ExamWorks logo. The date and time are "September 25, 2024 11:45 a.m. to 1:00 p.m.". The location is "Motorworks Brewing Orlando 131 N Orange Ave Ste 106, Orlando, FL 32801 (Corner of N. Orange Ave. and E. Jefferson St. - Next to Wells Fargo)". There is a photo of the Motorworks Brewing building and the CFPA logo. At the bottom, it says "Please RSVP by 9/23/24 to: csnyder@morankidd.com".

**YOU LIKE FOOD.
WE LIKE FOOD.**

**NOW THAT'S A REASON TO GET
TOGETHER FOR LUNCH!**

*You're invited to CFPA's
Downtown Luncheon*

Lunch Sponsor:

ExamWorks

**September 25, 2024
11:45 a.m. to 1:00 p.m.**

**Motorworks Brewing Orlando
131 N Orange Ave Ste 106, Orlando, FL 32801
(Corner of N. Orange Ave. and E. Jefferson
St. - Next to Wells Fargo)**

**Please RSVP by 9/23/24 to:
csnyder@morankidd.com**



CFPA SEPTEMBER VOLUNTEER EVENT



CFPA is looking for volunteers** for **Sunday, September 22 from 4 PM – 7 PM** for the Ronald McDonald House Share-a-Meal Program

Only 6 slots available!!

The Orlando Chapter Ronald McDonald House is located at the Arnold Palmer Medical Center located at 1630 Kuhl Avenue, Orlando FL 32806

We will be making jambalaya for 35-40 people.

If you would like to volunteer, make a monetary donation to help cover the cost of supplies, or have any questions, please email communityservice@cfpainc.org

Additional information will be provided after registering.

**Minors are allowed with parental supervision.



Treasurer:

Iris F. Walker, FRP

Treasurer@cfpainc.org



NALA Liaison:

Caroline Wilkerson, ACP,
FRP

Nalalialiaison@cfpainc.org



To All Active Members:

The Elections Committee is calling for nominations for the Central Florida Paralegal Association Inc.'s 2025 Board of Directors. Only Active Members shall be entitled to vote, hold office, or serve on the Board of Directors.

The positions to be filled by this election are as follows:

Board of Directors:
Vice-President/President-Elect
Secretary
Treasurer
NALA Liaison
Board of Director 1
Board of Director 2
Board of Director 3
Board of Director 4 (Appointed)



Parliamentarian:

Yolanda I. Fuhrmann, CP

Parliamentarian@cfpainc.org

DIRECTORS

Pursuant to Central Florida Paralegal Association Inc.

(“CFPA”) Bylaws, Article V, §5.1 Structure of the Board and 5.2 – Purpose:

5.1 Structure of the Board: CFPA shall be managed and controlled by a Board of Directors of not less than four (4) nor more than ten (10) Directors (the “Board” or “Board of Directors”).

5.2 Purpose: The purpose of the Board is to run the day-to-day business and long-range planning for the good of CFPA in compliance with these stated Bylaws.

Pursuant to Central Florida Paralegal Association Inc. (“CFPA”) Bylaws, Article V, §5.3 – Eligibility:

Directors: Any Active Member who has been a member of CFPA for twelve (12) consecutive months prior to taking office and is current on dues is eligible to run for a Director position.

Officers: Officers must be Active Members and must have been a prior member of the Board of Directors for at least 1 full year and be current on dues.

In the event no one runs for a particular Officer position, then any Active member of CFPA who has been an Active Member for at least one full year and is current on dues.

The President shall not be elected in that his/her office shall be filled at the end of his/her term by the President-Elect who served the prior term as the Vice President/President-Elect.

The Elections Committee will be accepting nominations for the following positions until 5:00 p.m. on **September 20, 2024**. Please complete the Declaration of Candidacy and Biography form and email your nomination(s) to: Nancy L. Jordahl, ACP, FRP, Elections Committee Chair, at njordahl@hotmail.com or Elections@cfpainc.org.

The Declaration form is attached. If you do not have the capability to sign, scan and email the form please email the Elections Chair to discuss alternative options.

If you have any questions, you may contact the Elections Committee Chair at njordahl@hotmail.com or Elections@cfpainc.org.

Sincerely,

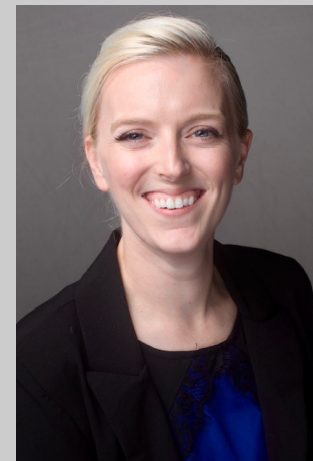
Nancy L. Jordahl, ACP, FRP, FCP
Elections Chair



Cassie D. Snyder, ACP, FRP
Director1@cfpainc.org



Jodi Peterman, FRP
Director2@cfpainc.org



Aimee Chentnik, CP
Director3@cfpainc.org



[Click Here for Declaration Form](#)

Member Perks

Hello CFPA members,

Here is a great membership reward just for you!

Please reach out to me (njordahl@hotmail.com or njordahl@wwhgd.com) for a unique to you coupon code for a **FREE CLE** package from the 2024 Paralegal Cruise (sorry – no free cruise or goodie box involved).

Here are the details:

The coupon will expire on Midnight October 31, 2024.

Link to sign up:

<https://www.perfectlyparalegal.com/p/2024-paralegal-cruise>

CFPA members should choose the \$200 option (CLE package WITHOUT Goodie Box).

On the checkout page, it will prompt you to login to an existing account or if you are new to Perfectly Paralegal you can enter your email address and it will create an account.

Once you have logged in or entered your email address, you can click on "Add Coupon Code" on the right side under Order Summary, enter your code, and hit apply. That should zero out the dollar amount and allow you to register for free. Once you enter the coupon code, the payment information options will go away - no payment information is needed.

Each code can only be used once.

If anyone has any problems signing up or can't access their account etc, Please reach out to Linda McGrath-Cruz, MPS ACP FRP at lmc@perfectlyparalegal.com

Attached is an Excel list of the courses that you will have

Martha Giller
Director4@cfpaine.org



CFPA Committees:

CLE Chair:

Nancy Jordahl, ACP, FCP, FRP
CLEChair@cfpaine.org

Membership Chair:

Debbie Dollar, ACP, FRP
Membership@cfpaine.org

Public Relations Chair:

Yolanda I. Fuhrmann, CP
Publicrelations@cfpaine.org

Community Service Chair:

Aimee Chentnik, CP
CommunityService@cfpaine.org

Student Relations Chair:

Sara Ferguson, CP, FRP
Students@cfpaine.org

Social Media Chair:

Jennifer Diminich, CP, FRP
Socialmedia@cfpaine.org

Scholarship Chair:

Sara J. Ferguson, CP, FRP
Scholarship@cfpaine.org

Newsletter - Carpe Diem

Cassie Snyder, ACP, FRP
Editor@cfpaine.org

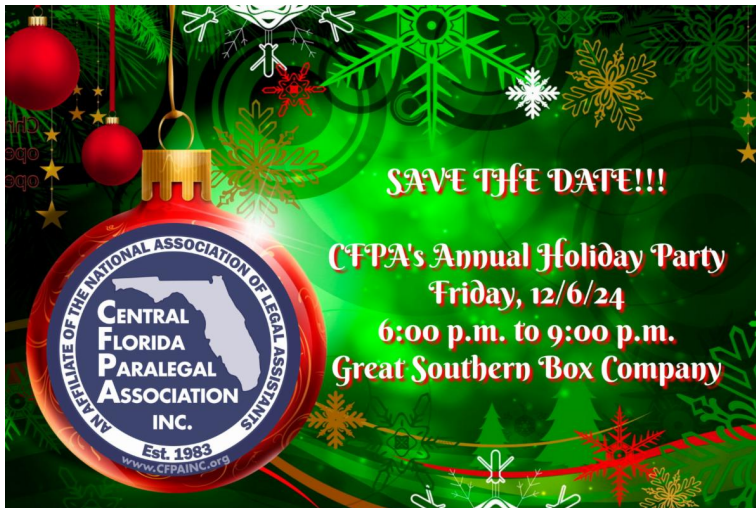
Paralegal Regulation & Ethics Chair:

Caroline Wilkerson, ACP, FRP
Nalaliation@cfpaine.org

access to.

The total number of hours available is 16.0 hours:

- Legal Ethics CLE hours: 4.5
- Non-substantive CLE hours: 1.0
- Substantive CLE hours: 10.5



8 Legal Tech Trends Transforming Practice in 2024

Thanks to rapid advances in technology, the entire scenario within the legal landscape is changing fast. Fast forward to 2024, and legal tech integration would be the lifeblood of any law firm or legal department if it wishes to stay within the competitive fray.

Innovations such as AI-driven tools for research to blockchain-enabled contracts are thus not only guideline highlights of legal work today. Understanding and embracing these trends will be vital to surviving and thriving in law as the revolution gains momentum and the sands of the world of legal practice continue to shift.

Below are the eight expected trends in legal tech defining the future legal practice.

1. AI-Powered Legal Research

Such AI-driven legal research tools are going to become so crucial that they enable a lawyer to do complete and errorless research in a fraction of the time compared to the past. Being able to mine large volumes of legal data alongside case law and statutes to provide highly relevant information is what the future holds.

Job Bank Chair:

Cassie D. Snyder, ACP, FRP

Jobs@cfpainc.org

CP Review Course Chair:

TBD

ReviewCourse@cfpainc.org

DE&I Chair:

Peonca Grier, CP, FRP,

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Director of Business

Development

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Evelyn@milestonereporting.com

The **application of AI** in legal research thus minimizes the scope for any probable human errors and ensures nothing of critical importance is left out. Besides that, tools used in this way constantly learn and improvise independently, making them more efficient and precise with time. All this saves time and allows the effective use of professional input toward client-oriented tasks, ensuring enhanced productivity and quality of service.

2. Blockchain for Smart Contracts

An increasing number of law firms and other businesses are utilizing blockchain to create, manage, and enforce secure, transparent, and tamper-proof contracts. Smart contracts to implement automatically and execute agreed terms and conditions by eliminating any third party when fulfilled through predetermined conditions, decreasing the chances of a dispute.

Integrating blockchain technology and legal practice makes the transaction and the parties involved secure and trusted. Every activity recorded in the ledger is distributed, making tampering with any transaction or agreement almost impossible. It enhances the enforceability of the contracts and makes the enforcement process smooth, speedy, and cost-effective.

3. Data-Driven Client Insights

These insights make firms more informed about their clients' needs, preferences, and behaviours and, therefore, help to develop more effective legal strategies in a very personalized manner. By examining past cases, billing patterns, and communication history, it becomes easy to predict outcomes. This also means perfection in managing client expectations and optimizing the delivery of its services.

There is also an increased demand for data literacy within a legal setting, with rising advocacy from more firms to help their employees develop skills in the field of data science. Sound data engineering, for example, helps with databases, data pipelines, and large-scale processing systems to transform raw data into a format that will be useful.

As you **complete your certification on DataCamp**, you'll understand how to leverage data for strategic decision-making concerning the law. A sound program will help you know how to design, develop, and maintain a functional IT infrastructure.

4. Virtual Law Firms



Jennifer Magnusson

President, COO, SR

Office: 407-841-2045

Fax: 407-841-2046

jennifer@northstar-legal.com

The Premier Investigative Company



Rob Murphy

Director of Business

Development/SIU

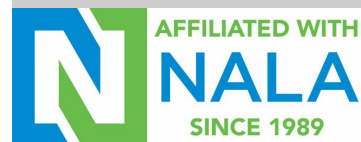
Manager

Mobile: 407-404-9981

Office: 877-754-7545

RMurphy@skiinv.co

[m](#)



**Newsletter
Recognition:**



Virtual law firms promote flexibility in connecting lawyers and clients worldwide. This means fewer entry barriers for legal professionals who could not afford to build an infrastructure to support a traditional brick-and-mortar practice.

This brings down the cost of legal services to the firm through savings in overheads, which are also relatively cheaper for clients. As technology advances in the use of AI, cloud computing, and other sophisticated tools to improve its service delivery, the model of a virtual law firm will no doubt become more refined.

5. Legal Project Management Tools

These tools are essential in dealing with sophisticated legal projects such as mergers, acquisitions, and litigation. They come in handy not only in the planning but also in the execution and tracking of the project. This helps you complete tasks within the stipulated time and budget.

LPM tools enable efficient, clear communication among the team members and great collaboration by having a structured way to manage legal work. This is experienced with a variety of features in the tools that enhance the ability of a lawyer to stay organized, remain responsible, and manage tasks. Transparent billing and predictability make clients have more trust and contentment.

6. E-Discovery Advances

Together with the outsized volumes of **electronic data** comes the inadequacy of traditional methods of e-discovery. State-of-the-art e-discovery tools now integrate AI and machine learning to quickly and accurately sort through large volumes of data, identifying relevant information while winnowing irrelevant material.

E-discovery improvements increase the speed of discovery and decrease the risk of overlooking a vital piece of evidence. In addition, AI applied in e-discovery improved the accuracy of document review so that all relevant information is available for any case in court. As digital data grows, these tools will be essential for efficiently handling and processing information.

7. Cyber Security for Legal Practices

With legal data such as information about one's clientele, the details of the cases being handled, and other financial



www.brittsbunch.org

Britt's Bunch is an organization founded by a young woman with Down syndrome dedicated to serving children and families living below the federal poverty threshold. With the support of community superstars, Britt's Bunch established a 501(C)(3), a strong board of directors, and a team of volunteers. What sets us apart is that no one is paid, ensuring that every dollar raised goes directly to those we serve.

The mission of Britt's Bunch is to help wherever there is a need by providing activities and resources for Florida children and families who face economic and health challenges.

To make a monetary
donation:

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donate](http://www.brittsbunch.org/donate)

records, law firms are among the top targets for cybercriminals. It makes many firms invest in state-of-the-art cybersecurity to protect data and maintain the trust of their clients.

At present, tools for **cybersecurity** and practices such as encryption and multi-factor authentication, intrusion-detection systems, and many other instrumental measures, have become an integral part of legal operations.

Moreover, law firms striving to maintain a proactive approach have already introduced regular security audits and employee training. Safeguarding strong cybersecurity measures in the legal industry is pivotal to its success in the foreseeable future.

8. Automation of Routine Work

Many law firms are moving from manual inputs to administrative and repetitive activities. This not only saves time but also allows focus on more valuable tasks. It also translates to reduced errors, leading to overall efficiency.

For example, AI-based tools can automatically create legal documents from predefined templates to ensure consistency and accuracy. Similarly, automated contract management systems can track deadlines, renewals, and compliance requirements, minimizing the administrative burden on law departments.

Endnote

Legal activities are experiencing a boost through tech trends in 2024. Managerial tasks such as data analysis and document handling are becoming more efficient. There is also the aspect of better cyber security, which can be achieved by introducing authentication in the system's access points.

This Article Reposted from:
LawyerMonthly. 8/28/24



As former athletes, we see it as our mission to use our platform to serve as a light of inspiration for those in bleak situations. Our status is a constant opportunity to make a difference in the world, and make a difference we will do.

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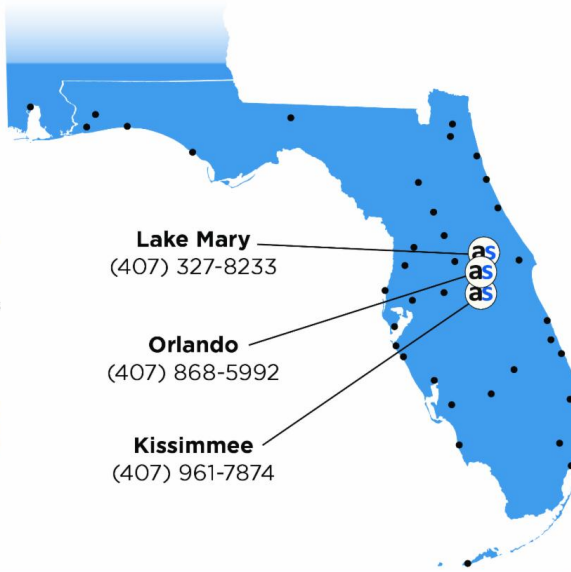
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Community Service Corner



If you have any suggestions for volunteer opportunities feel free to contact our Community Service Chair, Aimee

Volunteering in Orlando

If you have been looking for ways to give back to your community, volunteering can be a great way to get started. Volunteering is also a great way to meet new people, gives you a sense of purpose, can increase your social skills and self-esteem, and can help you gain professional experience.

The following is a list of great places to volunteer in Orlando. So next time you find yourself with a couple of extra hours in your day, find a cause that aligns with you and volunteer!

Second Harvest Food Bank
Pet Alliance of Greater Orlando
Orange County Animal Services
Give Kids the World
Coalition for the Homeless
Ronald McDonald House
Harbor House of Central Florida
Habitat for Humanity
United Way of Central Florida
The Warrior Foundation
The Mustard Seed of Central Florida
Boys and Girls Clubs of Central Florida
Russell Home for Atypical Children

This is just a small list of the many opportunities available in Orlando. If you know of additional volunteer opportunities or would like to provide suggestions, please email communityservice@cfpainc.org.

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Founded in 2009, NorthStar Legal began with one simple mission: to find the perfect fit between client and candidate. It is our belief that with a little work and effort, clients and candidates can rest easy knowing that they have found exactly what they were looking for.

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Find NorthStar Legal on social media at:



Employment Discrimination



Speaker:
John Palmerini, Esq.

October 10, 2024
12:00 p.m.

Orange County Public Schools
445 W. Amelia Street
First Floor, Conference Room A
Orlando, FL 32801

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COURT REPORTING

CFPA Members: FREE
Non-Members: \$20.00
Registration Closes at 1:00 p.m. on 8/20/2024

Please RSVP and
make Non-Member payments online:
www.cfpainc.org/cle



NALA Approved for 1.0 Hour of Substantive CLE

Any questions please email: cle@cfpainc.org

Do you have a seminar topic you would like to see? Are you interested in being a seminar speaker or know someone who might? If so, please reach out to our CLE Committee.

If you have any questions, feel free to email the CLE Committee at CLE@cfpainc.org.

Time for a Brain Break ...

Word Sudoku

The goal of this word sudoku is like numerical sudoku. Fill in the puzzle using the letters: **D I S C O V E R Y** exactly once in every row column, and 3 x 3 region.

D		Y		O				
						C		
S			D	C		E	I	
		I		R				
C	D	S		I	R		Y	
				E	V			
	R	V		D	S			E
		E						
				I		O		V

Interrogatories

Interrogatories are a discovery device and a tool in civil lawsuits. Can you name three other discovery devices?

Discovery is considered to come in three forms. What are those three different types or forms?

Some information is generally protected from discovery. Can you name three types of information that would be protected?

Did you know?

The word "discovery" is an example of a **heterogram** or **isogram**. The definition of both is that no letter in a word is repeated (each letter used appears only once). In fact, the word isogram is an isogram.

Discovery

Bring with you the correct word

from this box

to correctly

complete the

paragraph below.

compel court evidence
lawsuit party pre-trial
subpoenas

Discovery is a _____ procedure in a _____ in which each _____ can obtain _____ from the other by means of discovery devices. Discovery can be obtained from non-parties using _____. When a discovery request is objected to the requesting party may seek assistance of the _____ by filing a motion to _____.



Answers: Requests for production of documents, requests for admissions, depositions; Written, document production, oral; Privileged information, work product, juvenile criminal records. Pre-trial, lawsuit, party, evidence, subpoenas, court, compel

This puzzle is courtesy of CFPA Member,
Janet Mahindroo, ACP, FCP

CP Review Course

CFPA recorded its first all virtual CP Review Course which took place in August 2022!



We are now offering the entire recorded course for purchase for \$100.00.

**Questions? or
Interested in purchasing?
Email: ReviewCourse@cfpainc.org**

**Payments can be made on the CFPA website:
www.cfpainc.org/cp-review-course**

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MEMBER MATTERS

with Debbie Dollar, Membership Chair



IN THE KNOW: Join CFPA on Facebook, Instagram, and LinkedIn and stay up-to-date on all of our events!!

CFPA INVOLVEMENT: CFPA is a top association because of our members and their involvement with events, committees, community outreach, and networking. If you are someone who excels in these areas please reach out and we would be happy to discuss getting you involved!

CFPA is looking for members who have time to join and help us grow and excel CFPA! Please contact membership at: membership@cfpainc.org.

MEMBERSHIP MENTORS: Katheline Stryker, Caroline Wilkerson, and Jennifer Diminich.

FOLLOW US AT:



Contact Membership Chair



Hello Friends –

NALA's next Virtual Affiliate Association Town Hall will be Tuesday, September 24th, 2024. Our CLE Chair, Nancy Jordahl will be presenting a webinar on "Finding the Best Speakers for the Most Amazing CLEs for your Association." Nancy has been a tremendous asset to CFPA for so many years, serving in many leadership roles. I encourage you to attend this virtual presentation. I will post the link to register as soon as I get that information from NALA so stay tuned!

NALA has updated two of the Advanced Certified Paralegal ACP[®] courses and added a new one. If you have been looking for opportunities to grow in your professional development, earn extra CLEs or just want to educate yourself in a new area of law, check out these courses that provide 20 CLE hours each.

The [Personal Injury](#) course is brand new! The [Discovery](#) course and [Business Organizations: Incorporated Entities](#) course have been revamped!

You will save \$50 on each course as a member of NALA. Thank you to the ACP[®] Task Force for their hard work in developing these courses. Check out all NALA's ACP[®] offerings: [Advanced Certified Paralegals – NALA](#).

Did you know NALA offers several On-Demand Webinars? Check out these courses that can be viewed on your own time.

Top 10 Tips to Improve Your Legal Writing – 1.0 Basic Effective communication skills are critical to a paralegal's success. In this quick, 1-hour Webinar, you will take away tangible tips to immediately improve your legal writing.

Work Smarter, Not Harder: Tech Tips for the Office and Courtroom – 1.5 Non-Substantive CLE From organizing your email inbox to presenting exhibits at trial, participants learn what tips, tricks, software, and hardware will simplify their work life. This will allow them to focus their time and attention to what really matters - their client

The Complete Guide to Cite Checking and Proofreading a Litigation Filing – 1.0 Substantive In

this webinar, experienced litigator and legal tech founder Jacqueline Schafer will share practical tips for every paralegal who drafts and/or reviews pleadings (briefs, motions, etc), demand letters, memos, and other attorney work product.

For more information about these courses and many more go to www.nala.org/courses

Please do not hesitate to contact me with any questions or concerns about NALA. carolinecwilkerson@gmail.com or nalaliason@cfpainc.org.

[Click Here to Register for NALA Seminars](#)

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From the Editor ...



Cassie D. Snyder, ACP, FRP

I hope you have enjoyed this issue of the Carpe Diem. We would love to hear from you! Have you written an article that has been published that you would like to have placed in our newsletter? Does your attorney write articles that he or she would like to share with our group

for publishing? If you are interested in writing an article for the newsletter let me know.

Big THANKS to accurateserve, Milestone Reporting, NorthStar Legal, and S.K.I. Investigations for sponsoring the newsletter for 2024!!

Thank you,
Cassie Snyder, ACP, FRP
Editor

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