

National CLE Sessions/Events

Date	Title	Location	CLE Hours	Sponsor
4/15/2025	Calendar Coordination: Minimizing Missed Deadlines Across the Team	Virtual	1 Non-substantive	National Business Institute
4/16/2025	Divorce Discovery Done Right: A Paralegal's Guide	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
4/17/2025	Fact vs. Fiction: Dissecting True Crime Narratives	Virtual	3 Substantive	National Business Institute
4/23/2025	LLC Formation for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
4/24/2025	Case File Management Tips and Tricks for Paralegals	Virtual	3 Non-substantive	National Business Institute
4/29/2025	From Background Checks to Trial: Paralegal's Guide to Witness Management	Virtual	3 Substantive	National Business Institute
4/29/2025	Doing Business in Other States, Foreign Qualification Requirements and Compliance	Virtual	1 Non-substantive	Cogency Global
4/30/2025	Managing Estate Plans (Document Management, Tracking Life Events, Requesting Updates)	Virtual	6 Substantive	National Business Institute
5/6/2025	Intro to Commercial Debt Collections for Paralegals	Virtual	1 Substantive	National Business Institute
5/7/2025	F is for Family Law: An Introductory Guide for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
5/8/2025	Paralegals' Checklist Guide to Personal Injury Cases	Virtual	3 Substantive	National Business Institute
5/13/2025	Everyday Legal Ethics: A Refresher for Paralegals	Virtual	1 Legal Ethics	National Business Institute
5/15/2025	Applying the Federal Rules of Civil Procedure: Insights for Paralegals	Virtual	3 (2 Substantive/1 Legal Ethics)	National Business Institute
5/16/2025	Seamless Real Estate Closings: Paralegal Insights for Efficient Coordination and Logistics	Virtual	1 Substantive	National Business Institute
5/20/2025	Juggling Justice: Mastering the Art of Multi-Attorney Support	Virtual	3 Substantive	National Business Institute

5/21/2025	Paralegals' Guide to Impeccable Corporate Records	Virtual	6 Substantive	National Business Institute
5/27/2025	Forming a Clear Picture of Medicaid Claimants' Assets and Income	Virtual	1 Substantive	National Business Institute
5/28/2025	Complete Trial Preparation Guide for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
5/29/2025	7 Legal Writing Blunders Paralegals Don't Know They're Making	Virtual	3 Substantive	National Business Institute
6/3/2025	Probate and Estate Administration for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
6/5/2025	Preparing for Personal Injury Trials: A Paralegal's Checklist Guide	Virtual	3 Substantive	National Business Institute
6/6/2025	The Keys to a Well-Drafted Subpoena	Virtual	1 Substantive	National Business Institute
6/11/2025	Becoming a Power User of MS Word and Excel: A Paralegal's Guide	Virtual	6 Non-substantive	National Business Institute
6/12/2025	Litigation Support: Tips and Tricks for Organizing Complex Cases	Virtual	3 Non-substantive	National Business Institute
6/16/2025	AI in Action: Prompts and Strategies for Litigation Paralegals	Virtual	6(5 Technology/1 Legal Ethics)	National Business Institute
6/17/2025	Business Contract Review Tips for Paralegals: Top Traps and Red Flags	Virtual	1 Substantive	National Business Institute
6/19/2025	Paralegal Paths to Finding Hidden Assets in Divorce	Virtual	3 Substantive	National Business Institute
6/20/2025	Collecting Evidence in Auto Injury Cases: Overcoming Key Challenges	Virtual	1 Substantive	National Business Institute
6/25/2025	Estate Planning Essentials for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
6/26/2025	The Rules of Evidence: What Every Litigation Paralegal Needs to Know	Virtual	3 Substantive	National Business Institute
6/27/2025	Hidden Dangers in Legal Ethics: A Survival Guide for Paralegals	Virtual	1 Legal Ethics	National Business Institute
7/9/2025	Paralegal Tips for Handling Tricky and Time-Consuming Medical Record Issues	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
7/10/2025	Assisting in Business Acquisitions: A Quick Checklist Guide	Virtual	1 Substantive	National Business Institute
7/15/2025	Real Estate Development 360: Paralegal Insights	Virtual	3 Substantive	National Business Institute
7/16/2025	Taming Toxic, Emotional, and Uncooperative Clients in Family Law: What You Need to Know as a Paralegal	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute

7/22/2025	Document Prep Tips From Experienced Trusts and Estates Paralegals	Virtual	3 Substantive	National Business Institute
7/23/2025	Document Production 2.0: A Paralegal's Guide to Fast and Flawless Discovery Responses	Virtual	6 Non-substantive	National Business Institute
7/29/2025	Witness and Exhibit List Best Practices for Paralegals	Virtual	3 Substantive	National Business Institute
7/30/2025	The Complete Personal Injury Paralegal	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
7/31/2025	Message Mayhem: Top 6 Ethics Mistakes Paralegals Make in Emails and Texts	Virtual	3 Legal Ethics	National Business Institute
8/5/2025	Business Contract Law and Management: Advanced Tactics for Paralegals	Virtual	6 (5 Substantive/1 Legal Ethics)	National Business Institute
8/6/2025	A Paralegal's Guide to the Divorce Case From Start to Finish	Virtual	6 Substantive	National Business Institute