

Event Title:

Tips and Tricks for Online Legal Research and Case Citations for Paralegals

Event Date and Time:

May 07, 2024 -- 01:00 PM EDT - 04:15 PM EDT

Event Agenda:

All times are shown in Eastern time.

- I. **Emerging Trends in Legal Research: ChatGPT and Other Forms of AI, Legal Analytics, etc.**
1:00 - 1:30, Andrew Randol
- II. **How to Search Like a Pro**
1:30 - 2:15, Cassie Ware
 - A. Tips for Developing Effective Search Terms
 - B. Search Connectors and Boolean Operators
 - C. Practical Techniques for Narrowing Down Your Search Results
 - D. Evaluating the Credibility of Online Sources: Ensuring Legal Best Practices
- III. **Statutory Law and Case Law Research: Essential Guidelines**
2:30 - 3:15, Andrew Randol
 - A. Tactics to Find Legislative Materials and Statutes Online
 - B. Practical Guidance for Reading and Understanding Cases
 - C. Validating That the Case Is Still Current
 - D. Citation Management: Effective Tools and Tactics (Including Key Components of Case Citations, the Dos and Don'ts of Citing Cases From Other Jurisdictions, etc.)
 - E. Guidelines for Using Secondary Sources
 - F. Useful Tools and Software for Different Types of Research (and How to Find Free Legal Research Sites and Forms)
- IV. **Investigative Research: Locating Persons and Finding Background Information**
3:15 - 4:15, Cassie Ware
 - A. Intermediate Techniques for Locating People Online
 - B. Social Media Investigative Research
 - C. Arrest and Criminal Records
 - D. School Records; Property Records and Past Residences
 - E. Researching Witnesses
 - F. Investigating Businesses
 - G. Verifying Online Information

Event Description:

Are you up to date on best practices for developing effective search terms? Do you know how to validate that a case is still current? What are good resources for finding background information on a topic? Join our veteran faculty for legal research insights no paralegal should go without. Register today!

- Learn effective web-searching techniques.
- Demonstrate best practices for conducting statutory and case law research.
- Hear what databases are best for finding background information.
- Discover emerging trends in legal research.

**Any mention of specific products in this program is intended as part of a general overview and does not constitute IPE's endorsement or recommendation of any specific product or provider. This program is not sponsored by any technology or electronics provider.*

Who Should Attend:

This **intermediate level course** is designed to provide attendees with effective legal research methods. Those who should attend include:

- Paralegals
- Legal Technicians
- Legal Assistants
- Legal Support Staff

Event Bio:

[Andrew Randol](#) is an attorney with Callahan & Fusco, LLC, as an associate attorney in the Decatur, Georgia. His practice focuses on civil litigation and insurance defense. Mr. Randol spent four years serving on active duty in the United States Marine Corps from 2005-2009. He then attended The Ohio State University for both his undergraduate studies and law school. During law school, Mr. Randol completed an externship with the Supreme Court of Ohio and also worked at the Grassbaugh Veterans Project, which provides pro bono legal services to military veterans. He was admitted to practice law in Ohio and spent the next four years practicing in the areas of business law and business litigation in Columbus. After relocating to the Atlanta area, Mr. Randol became licensed to practice law in Georgia. He is admitted to practice in the United States District Court for the Northern and Southern districts of Ohio, and the Supreme Court of Georgia.

[Cassie Ware](#) is an attorney for Callahan & Fusco, LLC and is based out of its Georgia office. She has successfully litigated cases in state and federal courts throughout the southeastern United States. Ms. Preston practices in a variety of areas within the law, particularly those of personal injury, subrogation, insurance defense, insurance coverage disputes, contract disputes, product defects, construction defects, and general claims in tort. In addition, she has represented veterans in matters against the United States Department of Veteran's Affairs to, among other services, obtain and maintain benefits because of the quickly expanding list of presumptive illnesses directly linked to a product known as Agent Orange, which was heavily utilized during the Vietnam War. Ms. Preston uses her work ethic, tenacity and resolve to obtain the best possible outcome for each of her clients. She previously worked as a paralegal for more than fifteen years before attending law school. Ms. Preston received her Juris Doctorate degree from John Marshall Law School in 2013. She has since that time been a good-standing active member of the State Bar of Georgia.