

## **Event Title:**

Collecting Debt - A Paralegal's Guide

## **Event Date and Time:**

March 18, 2024 -- 01:00 PM EDT - 04:15 PM EDT

## **Event Agenda:**

*All times are shown in Eastern time.*

- I. **Research Strategies: Finding Debtors and Their Assets**  
*1:00 - 1:45, Lynda L. Laing*
  - A. Overall Search Strategy and Methodology
  - B. Databases and Tools You Should be Using in 2023
  - C. Pinning Down Basic Debtor Information
  - D. Finding Challenging Asset and Financial Information
  - E. Reducing Time and Costs With Smart Search Techniques
  - F. Organizational Tips and Tricks
- II. **Collecting Without Violating the FDCPA: What You Can't (and Should) Do**  
*1:45 - 2:15, Felicia Eaton*
- III. **Preparing Filings and Assisting in Litigation: What to Expect and How to Prepare**  
*2:30 - 3:00, Scott F. Walterbach*
- IV. **Liens A-Z: What Are They, Why Use Them, and How to Place Them**  
*3:00 - 3:30, Scott F. Walterbach*
- V. **Collecting After Judgment is Granted**  
*3:30 - 4:15, Felicia Eaton*
  - A. Debtor Examinations and Continued Investigations
  - B. Assisting With Different Types of Post-Judgment Collection Efforts

## **Event Description:**

Successfully collecting debt without breaking the law is no easy task. Not only do you need to know how the FDCPA restricts collection activities, you need to know how to find accurate debtor information before your deadline runs out. Join our distinguished faculty as they share their tips for performing debtor research, avoiding FDCPA violations, and assisting with litigation and liens. Register today!

- Get effective strategies for researching debtors and asset information.
- Understand prohibited debt collection practices under the FDCPA.
- Learn how to draft filings and prepare for litigation.
- Understand the importance of liens and how to place them.
- Get tips for collecting after judgment is granted.

## **Who Should Attend:**

This **intermediate level** course is designed to give attendees the knowledge they need to assist in collection matters. Those who should attend include:

- Paralegals
- Legal Technicians
- Legal Assistants
- Legal Support Staff

### **Event Bio:**

**Felicia Eaton** is the paralegal for Bessine Walterbach, LLP, where she has been working since 2012. She has worked alongside other legal assistants within various areas of the firm, handling initiation through closing of the day-to-day collection and quiet title cases. Ms. Eaton's responsibilities include new case initiation, obtaining service prior to court, discovery drafting and responding, trial preparation, client billing, garnishments and other post judgment collections. She earned an Associate in Applied Science Degree in Paralegal Practice from Metropolitan Community College.

**Lynda L. Laing** is a partner in the law firm of Strauss, Factor, Laing & Lyons in Providence, Rhode Island, where her practice concentrates in the areas of collections and litigation. Ms. Laing is a member of the State Bar of Michigan, Rhode Island and American bar associations, Commercial Law League of America, and American Bankruptcy Institute. She served as chairperson of the Bench Bar Committee for the Rhode Island Bar Association. Ms. Laing earned her A.B. degree from Albion College and her J.D. degree from Case Western Reserve University Law School.

**Scott F. Walterbach** is a partner at Bessine Walterbach, LLP, a small law firm in the Kansas City where he has worked since 2010. He practices in high-volume collections and creditors' rights. Mr. Walterbach represents clients throughout Missouri and Kansas seeking to collect medical debt, student loans, rent, utilities and various other consumer obligations. He handles litigation, post-judgment collection, policies and procedures, compliance, risk management, client relations, business development and personnel. Mr. Walterbach also defends against consumer protection lawsuits, handles worker's compensation claims, bankruptcy claims, probate claims and hospital liens. He earned his B.A. degree from Truman State University, his M.P.D. degree from the University of Missouri at Kansas City and his J.D. degree from Indiana University School of Law - Indianapolis. Mr. Walterbach is past president of the Missouri Collectors Association, past president of the Missouri Creditors Bar, Inc. and past president of the Kansas Creditor Attorney Association.