

AFFILIATE CONNECTION



IMPORTANT MESSAGES



Message from Sharon D. Jones, ACP
2023-2024 Affiliated Associations Director

Happy holiday season, Affiliates!

What a wonderful time of the year... fall is finally here! We survived the worst brutal heat in history this summer! The pure beauty of the fall season is welcoming and brings such nostalgia with crispy leaves, pumpkin spice coffee, beautiful autumn and Halloween décor, and a nice cool breeze! It is also a great time of the year to reflect on the year you have had and the upcoming year you plan to have. If need be, this season offers time to reset, regroup, and restart on your year-end plans and/or to jump-start plans for the upcoming new year. [Continue reading...](#)



Message from Richard Hahn, ACP
2023-2024 Affiliated Associations Secretary

Hello Affiliates!

The months have flown by quickly since the 2023 NALA Conference & Expo, where you gave me the honor of being your Affiliated Associations Secretary for the 2023-2024 term. I have spent that time since July in monthly meetings with the NALA Affiliates Team, helping to facilitate and take notes for the Affiliates Town Hall meeting on August 22nd, and listening to an excellent presentation by the Central

Oklahoma Association of Legal Assistants on how local associations can do successful community outreach. [Continue reading...](#)

Are you a member of a NALA Affiliated Association?
If so, you will see a 25% discount when renewing!
If it isn't reflected please contact NALA.

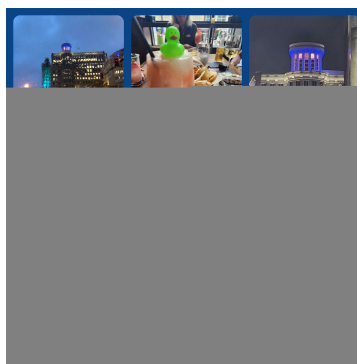
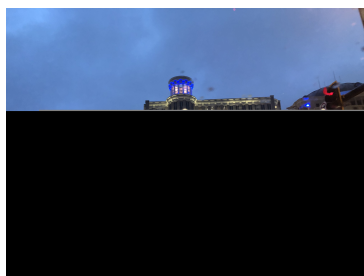
25% OFF
AN ACTIVE TYPE
MEMBERSHIP



Congratulations to Central Florida Paralegal Association (CFPA) on the 40th anniversary!

They have been a NALA Affiliated Association since 1989! They are celebrating this milestone under the leadership of President Jennifer Diminich, ACP, FRP, and NALA Liaison Caroline C. Wilkerson, ACP, FRP. CFPA has amassed 114 members. They frequently volunteer locally and donate to several organizations. They have regular social events and activities, such as monthly networking lunches, bingo

events, and nature walks. You may be familiar with CFPA member and NALA Board of Directors Secretary, Peonca Grier, CP, FRP, MSM-HR, SHRM-CP. She serves her association as the DE&I Chair. For more details about CFPA, visit their [website](#). And check out the fun "[Detective Puzzle](#)" linked in their newsletter to solve! They celebrated the milestone with an evening together downtown. The City of Orlando lit up their building CFPA blue in honor of the event and 40-year Anniversary as an association! Enjoy some photos of that event below.





NALA Volunteer of the Month is a member of an Affiliated Association!

If there is anyone who knows about the hard work each of you take on every day to make your association a success, it is Adrienne Berry, ACP, NALA volunteer and former president of the Alabama Association of Paralegals, Inc. (AAPi). Adrienne was featured in [September's Volunteer Spotlight](#), read to learn more about her efforts.

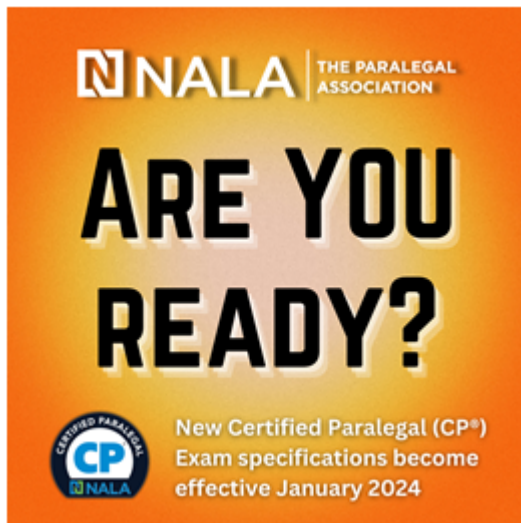
IMPORTANT DATES & REMINDERS



Share Your Success: Will Your Association Take Center Stage at the 2024 NALA Conference & Expo?

Is your association achieving remarkable success that you are proud to have accomplished? Share your knowledge by presenting during the AA Annual Meeting by presenting for the Affiliate Exchange Program during the 2024 Conference & Expo!

Your insights can be incredibly beneficial for other Affiliated Associations facing similar situations. This exchange of ideas aims to foster mutual learning and growth. Your tips and tricks could be the key to helping others excel. If your association's proposal is not selected for the conference, you may still have a chance to present during a 2024 Affiliated Association Presentation. Do not let your association miss this opportunity to shine! To learn more and submit a proposal, click [here](#). **The deadline to submit proposals is December 31, 2023.**



Exciting 2024 CP® Exam Changes!

There are some exciting changes to the Certified Paralegal (CP®) Exam coming in January 2024! If you have members who are CPs, make sure they know that the recertification fee is changing for CPs who are not NALA members. Starting in January 2024, non-NALA members will pay \$175 to recertify, not \$125. For your aspiring CPs, please inform them of the new Bankruptcy section on the Knowledge Exam, beginning in January 2024.

There are also updates to eligibility requirements for the exam that you will want to share with your members. Under Category 1, student applicants can apply no earlier than 60 days before their expected graduation/program completion date. Under Category 3, applicants with a high school diploma or equivalent now only need five years of experience as a paralegal in addition to the required 20 hours of substantive CLE. Another exciting development is the reinstatement of partner testing in 2024. Partner testing allows schools, workplaces, and military bases to offer the CP® Exam at their location.

Why take the NALA Census?

As 2023 will soon come to a close, your association members will want to update their individual NALA Account profiles to [submit census data](#) and have a chance to win \$100 and/or \$500! Association Presidents and NALA Liaisons, your encouragement is crucial for member participation. The Census informs NALA's decision-making, program development, and advocacy. We can share with you deidentified, aggregate census data for your association to drive improvements. Please help spread the word! Your association participation is key to the continued growth of the paralegal profession.



NALA wants to feature your association's newsletter!

Are you curious about what is going on with your fellow Affiliated Associations? One way to stay updated on association news and updates is by checking out the Affiliated

Associations [newsletters](#) that are featured on our website. If you want to share your newsletter, be sure to email it to us and we will add it to the Affiliates Resource page. Having your newsletter featured on NALA's website makes it easily accessible to NALA members who may be interested in joining your association. It also allows other Affiliated Associations to learn more about what is happening across the nation! We encourage you to submit your association's latest newsletter to affiliates@nala.org.



Interested in a Post-Conference Working Session for Affiliates?

NALA is considering adding a facilitator-led workshop for Affiliated Associations the day following the 2024 Conference & Expo in Louisville (Sunday, July 14, 2024). The 4- to 5-hour workshop would focus on best practices in association governance, board leadership recruitment and development, and member recruitment and support. Please note: there would be an additional fee (no more than \$150) to attend. Please reply to the following [survey](#) to help us gauge your interest in this workshop.

NALA Affiliated Associations 2024 Annual Dues Reminder

Did you forget to complete the annual dues payment for your association's 2024 affiliation with NALA? We understand that deadlines can slip by, and you have until November 1, 2023, to submit your association's payment before a \$50 late fee is applied. We have enjoyed partnering with you to advance the paralegal profession and hope you will continue to partner with us for another year. For instructions on submitting your association's payment, click [here](#). If you have any questions, please reach out to us at affiliates@nala.org. Please note that your current affiliation with NALA will automatically end on December 31, 2023, without receipt of your association's 2024 Annual Dues payment.

Affiliated Associations Annual Report Due January 15, 2024

Now is the time to start gathering information and preparing to complete your association's annual report. Annual reports are due no later than January 15, 2024. Remember that alongside the completion of your association's [report form](#), you will need

to email a complete and updated association membership roster using the AA [Membership Roster Excel Template](#) and a copy of your current association bylaws to affiliates@nala.org by the deadline. Do not forget, the information in your report will be used to determine which association will receive the inaugural AA of the Year Award.

UPCOMING EVENTS



NALA Affiliated Associations Town Hall

Saturday, November 18, 2023 at 11:00 am CT

The purpose of this Virtual AA Town Hall meeting is to create strong ties between the Affiliated Associations and NALA, share experiences and practices, provide support and technical assistance, and collect feedback. The meeting will be moderated by Sharon D. Jones, ACP, NALA's Affiliated Associations Director, and Richard Hahn, ACP, NALA's Affiliated Associations Secretary. If you have any queries or topics that you would like to discuss prior to the meeting, kindly post them to the NALA Liaison Group on NALA Commons. You can join us by audio only or turn on your video camera for the full experience. Register to attend now by clicking [here!](#)

NALA Affiliated Association Presentation: Cultural Competency

"Organizing an Impactful Diversity, Equity, and Inclusion Seminar"

Tuesday, December 19, 2023 12:00pm-1:30pm CT

The Nebraska Paralegal Association (NePA), like NALA, is committed to diversity, equity, and inclusion. Save the date to hear from Amber Roberts, ACP, and Kim Brown, ACP, CRP. Registration opening soon!



Celebrating Excellence Across NALA Affiliated Associations

At NALA, we believe that our Affiliated Associations are the lifeblood of our mission. Without your dedication, passion, and hard work, we could not hope to achieve our goals. That is why we are thrilled to have an opportunity every July during our Affiliated Associations Annual Meeting at conference to celebrate your outstanding contributions to our shared cause!

Affiliated Association Award

The prestigious Affiliated Associations Award by NALA is a tradition at our annual conference. Each association nominates one member or committee, and NALA honors them nationally. Your association holds the power to decide who deserves this recognition. Recognizing outstanding contributions, this award is a chance to spotlight exceptional efforts. The deadline to nominate is May 1, 2024. Winners are announced during our AA Annual Meeting at the conference, receiving certificates. Learn more about the Affiliated Associations Award [here](#).

***2024 New* Affiliated Associations Pinnacle Award**

The new AA Pinnacle Award will recognize the achievements and contributions of either an affiliate member, affiliate committee, or entire Affiliated Association, which have a substantial and long-lasting impact on NALA and/or the paralegal profession. Your nominee should truly stand out as a champion for the paralegal profession. The winner of this award is also recognized during the Affiliate Annual Meeting at conference. On top of that, the conference travel expenses of one representative are paid by NALA. The nomination deadline is April 1, 2024. Read more about the Pinnacle Award, including detailed nomination information, [here](#).

***2024 New* Affiliated Association of the Year Award**

We are thrilled to announce the latest addition to our awards: the NALA Affiliated Association of the Year Award! What sets this award apart is its unique selection process. There is no need for nominations. The winning association will be chosen based on accomplishments outlined in their annual and mid-year reports. Your association could be the first recipient of this prestigious honor! While we are still finalizing the details, here is a sneak peek: concentrate on growing your association and providing excellent service to your members and the community. The benefits to winning extend beyond the pride of recognition. Upon winning, the awarded association will be recognized at conference and receive a certificate for a complimentary on-demand webinar of their choice from NALA. This webinar can be presented to the entire membership during an in-person event, allowing each attendee to earn CLE credits. Find details for the new Affiliated Association of the Year Award [here](#).

RESOURCES



Are you preparing for the CP® Skills Exam?
NALA's on-demand webinar, presented by Leanne The Lawyer, is designed to demystify the CP® Skills Exam and provide you with the confidence to go into the exam room feeling prepared.
NALA.ORG

New CP Study Resource!

Do you have any members who are currently studying for or interested in becoming Certified Paralegals (CPs)? NALA has partnered with YouTube sensation Leanne The Lawyer to offer an on-demand webinar on Preparing for the Skills Exam Using the IRAC Method. Encourage your members to [register](#) for this opportunity to gain insights, strategies, and expert guidance on preparing to take the CP® Skills Exam.

The course is 1.5 substantive CLE hours.

NALA members pay \$45, and non-members pay \$65.

DISCLAIMER: The NALA CP® Exam creators do not develop or deliver any CP Exam study materials. Producers of study materials do not have access to actual CP® Exam content. Use of any suggested study materials does not guarantee success on the CP® Exam.

Be in the now - Be in the know – Be NALA



Stay connected with NALA and your fellow Affiliated Associations by joining the NALA Liaisons group on [NALA Commons](#). It is your central hub for updates and communications from NALA. Head there now and bookmark it for quick access. The NALA Liaisons group is where you can catch up on any missed Town Halls or revisit presentations. Watch August's Virtual Town Hall meeting [here](#), and September's COALA presentation [here](#). For NALA members in Affiliated Associations, there is a dedicated group in Affiliated Associations Commons—encourage your members to join and stay informed.

This quarter's question for NALA Liaisons: [What topics would you like to discuss in future Affiliated Associations Town Halls/Presentations?](#)

Share your response in a comment on the post in the NALA Liaisons group!

A dark blue banner with a glowing NALA COMMONS logo at the top center. Below the logo, the text 'NALA COMMONS' is written in large, white, bold, sans-serif capital letters. Underneath that, the tagline 'YOUR PARALEGAL COLLABORATIVE COMMUNITY' is written in smaller, blue, sans-serif capital letters. At the bottom center, there is a white rectangular button with the text 'ENTER SITE' in green, sans-serif capital letters.

NALA COMMONS
YOUR PARALEGAL COLLABORATIVE COMMUNITY
[ENTER SITE](#)



Our Shared Commitment to Ongoing Professional Development

As a NALA Affiliated Association, you are required to offer 10 CLE hours or four major association events every membership year. You can [submit your CLE](#) for approval to ensure that the hours are credited toward the proper CLE category and approved by NALA. Your affiliation with NALA waives the \$50 fee. If you would like

NALA to promote your event, be sure to check the box under your signature to have your association's CLE event listed on NALA's website. To view current CLE opportunities from other Affiliated Associations, click [here](#). If you are having challenges fulfilling your CLE requirements, we are here to help! Please reach out to affiliates@nala.org.



Maximize Exposure: Tag @NALA for a Social Media Reshare!

Showcase your association on our platforms by tagging @NALA in your posts across all social channels. We'll reshare your content, giving you exposure and the chance to attract new members. Stay updated on important news, upcoming events, and shareable posts by following us. Encourage your members to follow NALA for access to valuable paralegal resources. We're also keen to follow you—invite us to connect on your social media! Find our pages linked for each site listed above and connect with us.

Questions? Email affiliates@nala.org



NALA—The Paralegal Association

6450 S Lewis Ave, Ste 250
Tulsa, OK 74136
918-587-6828
www.nala.org

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