

**CERTIFIED PARALEGAL EXAM SPECIFICATIONS**
***Through 2023***

<b>Knowledge Exam 100 Points</b>		
<b>1</b>	<b>United States Legal System</b>	<b>15</b>
1.A	Sources of Law	
1.B	Judicial System	
1.C	Remedies	
1.D	Administrative Law	
<b>2</b>	<b>Civil Litigation</b>	<b>15</b>
2.A	Jurisdiction	
2.B	Federal Rules of Civil Procedure	
<b>3</b>	<b>Contracts</b>	<b>15</b>
3.A	Formation, Rights, and Duties	
3.B	Enforcement and Defenses	
<b>4</b>	<b>Corporate/Commercial Law</b>	<b>10</b>
4.A	Business Organizations	
4.B	Rights and Responsibilities	
4.C	Transactions	
<b>5</b>	<b>Criminal Law and Procedure</b>	<b>5</b>
5.A	Criminal Law	
5.B	Criminal Procedure	
<b>6</b>	<b>Estate Planning and Probate</b>	<b>5</b>
6.A	Estate and Trusts	
6.B	Wills	
<b>7</b>	<b>Real Estate and Property</b>	<b>10</b>
7.A	Property Rights and Ownership	
7.B	Transactions	
<b>8</b>	<b>Torts</b>	<b>10</b>
8.A	Intentional Torts	
8.B	Negligence	
8.C	Strict Liability	
<b>9</b>	<b>Professional and Ethical Responsibility</b>	<b>15</b>
9.A	American Bar Association (ABA) Model Rules of Professional Conduct	
9.B	Unauthorized Practice of Law	
<b>Skills Exam 30 Points</b>		
<b>1</b>	<b>Writing</b>	<b>12</b>
1.A	Grammar, Spelling, and Punctuation	6
1.B	Clarity of Expression	6
<b>2</b>	<b>Critical Thinking</b>	<b>18</b>
2.A	Reading Comprehension	6
2.B	Analysis of Information	6
2.C	Decision Making	6

***Effective 2024***

<b>Knowledge Exam 100 Points</b>		
<b>1</b>	<b>United States Legal System</b>	<b>15</b>
1.A	Sources of Law	
1.B	Judicial System	
1.C	Remedies	
1.D	Administrative Law	
<b>2</b>	<b>Civil Litigation</b>	<b>15</b>
2.A	Jurisdiction	
2.B	Federal Rules of Civil Procedure and Evidence	
2.C	Alternative Dispute Resolution	
<b>3</b>	<b>Contracts</b>	<b>10</b>
3.A	Formation, Rights, and Duties	
3.B	Enforcement and Defenses	
<b>4</b>	<b>Corporate/Commercial Law</b>	<b>10</b>
4.A	Business Organizations	
4.B	Rights and Responsibilities	
<b>5</b>	<b>Criminal Law and Procedure</b>	<b>7</b>
<b>6</b>	<b>Estate Planning and Probate</b>	<b>7</b>
6.A	Estates, Trusts, and Wills	
<b>7</b>	<b>Real Estate and Property</b>	<b>8</b>
7.A	Property Rights, Ownership, and Transactions	
<b>8</b>	<b>Torts</b>	<b>10</b>
8.A	Negligence and Strict Liability	
<b>9</b>	<b>Professional and Ethical Responsibility</b>	<b>12</b>
9.A	American Bar Association (ABA) Model Rules of Conduct	
9.B	Unauthorized Practice of Law	
<b>10</b>	<b>Debtor/Creditor and Bankruptcy</b>	<b>6</b>
<b>Skills Exam 30 Points</b>		
<b>1</b>	<b>Legal Writing</b>	<b>10</b>
1.A	Composition	7
1.B	Mechanic	3
<b>2</b>	<b>Critical Thinking</b>	<b>20</b>
2.A	Identification of Relevant Facts	4
2.B	Issue Spotting	7
2.C	Analysis of Facts and Rules	7
2.D	Drawing Conclusions	2