

Stephen F. Cross

Attorney at Law

402 S. Main St.
Borger, Texas 79007

Mailing Address:
P. O. Box 3375, Borger, Texas 79008-3375

Charlotte R. Martin, CP
Certified Paralegal

(806) 274-2889

(806) 274-2301 Fax

October 5, 2022

VIA EMAIL cle@nala.org

NALA
1516 S. Boston, #200
Tulsa, OK 74119

Re: Texas Panhandle Paralegal Association (TPPA) -October 20, 2022 Annual Attorney-Paralegal Luncheon

Dear NALA:

Please find attached a Request Form for Approval of CLE Program Credit for our Annual Attorney-Paralegal Luncheon on October 20, 2022. I'm attaching the cover of our Newsletter with our speaker's credentials.

Our speaker will be Courtney D. Miller, Attorney at Law and her topic is "The Grievance Process in Texas."

The three (3) learning objectives are:

1. How the Office of Chief Disciplinary Counsel is set up;
2. Process of how a grievance is filed and the CDC makes its determination of whether misconduct has been alleged;
3. Complaint statistics in Texas - the most common practice areas to have grievance and most common allegations; and
4. How Paralegals can assist their attorney/firm to make sure grievances are not filed.

We respectfully request 2.0 Substantive CLE and 2.0 Ethics. Please sign the Request for Approval approving same and return to me.

Thanking you in advance.

Very truly yours,



Charlotte R. Martin, CP
NALA Certified Paralegal
TPPA NALA Liaison
bcharlrose@aol.com

attachments

cc: Cindy Williams, [VIA EMAIL cwilliams@pbfc.com](mailto:cwilliams@pbfc.com)

REQUEST FORM FOR APPROVAL OF CLE PROGRAM CREDIT

Affiliated Association Name: Texas Panhandle Paralegal Association (TPPA)
Contact Person: Charlotte R. Martin, CP - TPPA-NALA Liaison
Address: P.O. Box 1127
City: Amarillo State: Tx Zip: 79105-1127
Phone: (806) 273-8363 Email: bcharlirose@aol.com
URL for this specific program/course: _____
Cost to attend program/course: \$ 30 for meal and CLE; \$10 CLE credit (without meal)

DESCRIPTION OF PROGRAM OR SESSION (ATTACH ADDITIONAL PAGES IF NECESSARY)

Program with multiple sessions Single Session
Category (Specialty practice area - list two maximum): _____
Title: Annual Attorney-Paralegal Luncheon: "The Grievance Process in Texas"
Date: October 20, 2022 ; 11:45 - 2:00 PM
Location: Amarillo Club, 600 S. Taylor St., 30th Floor, Amarillo, Tx 79101 ONLINE
Speaker: Courtney D. Miller, Attorney at Law CLE Hours: 2.0 CLE & 2.0 Ethi

List three learning objectives:

- How office of Chief Disciplinary Counsel is set up;
- Process of how grievance is filed and how CDC makes determination of misconduct that's alleged;
- Complaint statistics in Tx - most common practice areas of grievances & most common allegations; and
- How Paralegals can assist their attorneys/firm to make sure grievances are not filed.

DESCRIPTION OF PROGRAM OR SESSION (ATTACH ADDITIONAL PAGES IF NECESSARY)

Program with multiple sessions Single Session
Category (Specialty practice area - list two maximum): _____
Title: _____
Date: _____
Location: _____ ONLINE
Speaker: _____ CLE Hours: _____

List three learning objectives:

- _____
- _____
- _____

AFFILIATED ASSOCIATION AGREEMENT

Having read and understood the requirements to be met for this program/course to qualify for CLE credit for Certified Paralegals, I submit this application for approval:

Signature: Charlotte R. Martin TPPA-NALA LIAISON Date: 10/5/2022

Add program/session to the CLE Offerings calendar located on NALA website.

TO BE COMPLETED BY NALA:

- Approval is awarded for the above described program.
Maximum number of qualified CLE hours total: 2.25 Distributed into the following categories:
Substantive CLE hours: 1.00 Legal Ethics CLE hours: 1.25 Non-substantive CLE hours: _____
- Approval is **not** awarded. Please refer to the enclosed letter.

Signature: Chelsea Minyard Date: 10/14/2022



Texas Panhandle Paralegal Association

ANNUAL ATTORNEY PARALEGAL LUNCHEON

The Grievance Process in Texas

- How the Office of Chief Disciplinary Counsel is set up
- Process of how a grievance is filed and the CDC makes its determination of whether misconduct has been alleged
- Complaint statistics in Texas – the most common practice areas to have grievances and most common allegations
- How paralegals can assist their attorney/firm to make sure grievances are not filed

Thursday

October 20, 2022

11:45 - 2:00 pm

Amarillo Club - 30th Floor

RSVP by Oct. 13th to:

ylorenzen@mwlawfirm.com

Please include Bar Number for MCLE
Credit.

Cost:

\$30/ each meal - Pay Upon Arrival

Pending Approval: 2.25 hrs. MCLE
and 2.25 hrs. NALA CLE



SPEAKER:

Courtney D. Miller
Attorney

Courtney D. Miller is a trial and appellate attorney with Lovell, Lovell, Isern & Farabough, LLP. She has worked with the firm for over 14 years since graduating law school in 2006, focusing her practice on commercial litigation, personal injury litigation, immigration, and appellate work. She appreciates her career with the firm in part because the firm treats its employees like family – and, that care extends to each client just the same.

Courtney graduated from West Texas A&M University with a Bachelor of Science in Biology, magna cum laude, in 2002. Subsequently, she earned her law degree from Baylor Law School in 2006.