

NOVUS

a publication of

The Alabama Association Paralegals, Inc.



IN THIS ISSUE

- Call for Declarations of Candidacy
- President Elect named
- AAPi Summer Conference
- Student Scholarship Information
- 40 for 40 Campaign

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AAPi's 40th Anniversary

2022 Summer Convention
& Annual Meeting

August 18 - 21, 2022
Island House Hotel
Orange Beach, AL

**JOIN US FOR
CELEBRATION!!**

**40TH
ANNIVERSARY**



PRESIDENT'S MESSAGE

A NOTE FROM ADRIENNE BERRY, CP

HELLO MAY!

Wow, AAPi has had a lot of activities since our last publication! What a great time to be a member of AAPi. As you know, March starts AAPi's third quarter (Q3) and it runs from March 1 to May 31. Some of the events held in this quarter included:

- Two cooking classes (ZOOM);
- St. Patrick's Day (ZOOM);
- Half-day Seminar;
- Student Career Fair;
- Student Scholarship Essay Contest opened and runs until May 15th;
- Registration opened for the 40th Anniversary & Summer Conference.

It's a great time to be a part of our great association.



to see presented in a monthly luncheon? Members are always welcome to attend regularly scheduled board meetings. Today opens with Declarations of Candidacy for the 2022-23 AAPi Board of Directors. I encourage you to get involved. Start thinking of how you can get more involved in your Association.

We are so excited for the 40th Anniversary celebration at this year's

“Is there something that we could be doing to improve your experience as a member?”

One of my goals for this year includes for our Board of Directors to be more transparent. I am happy to report that AAPi is progressing very well. We strive to keep you updated as we progress through this fiscal year.

As the Board prepares to hold its third regular board meeting, we want to hear from you. Is there something that we could be doing to improve your experience as a member? Is there a topic you would like

Summer Conference and Annual Meeting! Registration is now live. The Seminar Committee has organized some great events for this year's conference. A lot of fun activities have been planned. AND- we are **celebrating** 40 years of existence as a paralegal organization. Many of you asked for more time on topics- well, we heard you. It will be so great to see familiar faces this summer. Let's celebrate together.



PRESIDENT'S MESSAGE (cont.)

A NOTE FROM ADRIENNE BERRY, CP

Thank you for allowing me to serve as your president for the 2021-22 fiscal year. I am so appreciative to be elected to a Second term and will continue to work for the benefit of our membership. Ending my message with my continued sentiments, I welcome each of you to reach out to me. I do want to hear your thoughts on how we are doing and what the Board and I can do to better serve you as members. My email is president@alabamaparalegals.net I also encourage each of you to get involved, join a committee, attend a board meeting or scheduled event. Lastly, I ask each of you to do your part- continue to build on the next 40 years of continued success for our organization. Thank you for being a part of The Alabama Association of Paralegals, Inc!





ATTENTION AAPI MEMBERS,

AAPi is accepting Declarations of Candidacy for the Board of Directors for the 2022-23 year!

Are you interested in serving our organization? Do you want to make a difference in the planning for the future of AAPi members? Do you have an eye for financial details? Do you like to plan/coordinate events? Do you like to meet new people? Do you want to help plan educational events?

Declarations will be accepted until June 20, 2022. See the attached for more information.

Contact the Nominations and Elections Chair with any questions regarding eligibility.

Jane McKinnon, CP
Nominations & Elections Chairperson
9370 MOSLEY ROAD
FAIRHOPE, AL 36532
Telephone: (205) 365-5339
Email: cornerjacket@gmail.com

**ALABAMA ASSOCIATION OF PARALEGALS, INC.
CALL FOR DECLARATIONS OF CANDIDACY**

**OFFICIAL NOTICE REGARDING
ACCEPTANCE OF DECLARATIONS OF CANDIDACY**

*AAPi's election of officers is held each year at its annual meeting in August. Along with this notice you will find the requisite form to declare candidacy for office. If you wish to be placed on the slate of candidates for office for the 2022-2023 fiscal year, please complete the form and submit it to Jane McKinnon, CP, Nominations and Elections Chairperson. Declarations of Candidacy must be received by the deadline of **June 20, 2022**, unless postmarked on the deadline.*

In fairness to all candidates, late declaration forms will **NOT** be accepted. **NO EXCEPTIONS.** The following standards of timeliness according to method of delivery will apply:

- ◇ **HAND DELIVERY:** Your form must be received by the Nominations & Elections Chairperson on or before **June 20, 2022**.
- ◇ **EMAIL:** A declaration form sent by email must be received on or before the close of regular business hours on **June 20, 2022**.
- ◇ **FACSIMILE:** A declaration form sent by facsimile must bear the receiving facsimile machine's time/date stamp showing that it was received on or before the close of regular business hours on **June 20, 2022**.
- ◇ **OVERNIGHT DELIVERY SERVICE (FEDEX, UPS, AIRBORNE, ETC.):** Declarations submitted by this form of delivery must be received by the Nominations and Elections Chairperson on or before **June 20, 2022**.
- ◇ **REGULAR U.S. MAIL:** Declarations sent by U.S. Mail must bear the U.S. Postal Service's postmark showing it was mailed on or before **June 20, 2022**. If you have your law firm's meter mail stamp on the envelope bearing the date **June 20, 2022**, but do not get it in the mail in time to get the Postal Service's **June 20, 2022**, postal stamp, your form cannot be accepted.

The Bylaws of the Alabama Association of Paralegals, Inc. outline the requirements and duties of each board office. For your convenience in considering a candidacy for a board position, we are presenting here the duties and requirements for each position.

FIRST VICE PRESIDENT: This officer assists the President in any manner necessary to accomplish the goals of the association. **Job Description:** Presides at meetings in absence of the President. Follows up with those that have been drafted or volunteered for various association activities or tasks to ensure their timely completion. Chairs the Education Committee.

SECOND VICE PRESIDENT-SEMINARS: This officer coordinates educational opportunities for the membership. **Job Description:** Makes all arrangements for educational seminars sponsored by the membership. Arranges for speakers and seminar locations.

SECOND VICE PRESIDENT-MEMBERSHIP: This officer distributes information about AAPi to prospective members and maintains official membership rolls for the Association. **Job Description:** Sends out dues notices, receives membership applications and prepares membership packets for new members. Maintains membership database.

SECRETARY: This officer is responsible for preparing accurate records of what occurs at all meetings and maintaining past records. **Job Description:** Must be a good listener and display ability to take accurate notes. Must be able to prepare accurate synopses of important information.

TREASURER: This officer is responsible for maintaining accurate financial records of the Association. **Job Description:** Works with accounting software to prepare accurate and timely financial reports. Works with President to develop and maintain annual budget. Pays all bills and handles all banking transactions for the Association. Works with Second Vice President-Membership to remind members of dues and fees owed.

NALA LIAISON: This officer is responsible for maintaining contact and working closely with NALA as well as ensuring that AAPi complies with all requirements to maintain its status as a NALA Affiliate in Good Standing. **Job Description:** Must be a NALA member at the time of nomination. Prepares and submits quarterly and annual reports to NALA as required. Works with Treasurer to ensure that annual NALA dues are timely paid. Works with First Vice President to ensure that the Association meets NALA's educational requirements. Works with Parliamentarian to ensure that bylaw changes are submitted to NALA for approval. Works with President to ensure that our goals and projects are consistent with those of NALA. Keeps membership informed about news and programs. Keeps NALA informed about AAPi activities. Works to obtain current information from NALA.

REGION DIRECTORS: These four officers oversee the activities for their assigned region of the State. **Job Description:** Plan and coordinate activities and meeting at the regional level for AAPi members in each of the four geographic regions.

The Declaration of Candidacy Form is attached.

Jane McKinnon, CP
Nominations & Elections Chairperson
9370 MOSLEY ROAD
FAIRHOPE, AL 36532
Telephone: (205) 365-5339
Email: cornerjacket@gmail.com

DECLARATION OF CANDIDACY

ALABAMA ASSOCIATION OF PARALEGALS, INC. DECLARATION OF CANDIDACY 2022-2023 ELECTIONS

I, _____, employed as a paralegal with
_____, hereby declare myself a candidate for
[Firm or Company]
the office of: _____. I am currently an active member of AAPi
and have maintained active membership since _____.
My qualifications for this office are as follows:

(If more space is needed, please attach an extra sheet of paper.)

RETURN THIS FORM TO THE NOMINATIONS & ELECTIONS CHAIRPERSON:

Jane McKinnon, CP
Nominations & Elections Chairperson
9370 MOSLEY ROAD
FAIRHOPE, AL 36532
Telephone: (205) 365-5339
Email: cornerjacket@gmail.com

Campaign guidelines will be sent to each declared candidate.

I hereby certify that I am actively employed as a paralegal, that I am active member of the Alabama Association of Paralegals, Inc. and have maintained active membership for one or more full AAPi fiscal year(s).

Signature

Print/Type Name

Firm

Address

Work Telephone:

Cell Phone:

Email:

PLEASE PROVIDE A CURRENT HEAD SHOT PHOTO TO BE USED IN THE NOVUS.

ONLY ACTIVE MEMBERS OF AAPi WHO ARE IN GOOD STANDING ARE ELIGIBLE TO RUN FOR OFFICE. CAMPAIGN GUIDELINES WILL BE SENT TO EACH DECLARED CANDIDATE.

**DECLARATIONS OF CANDIDACY MUST BE RECEIVED NO LATER THAN June 20, 2022.
DECLARATIONS RECEIVED AFTER June 20, 2022, WILL NOT BE ACCEPTED.**



AAPi WANTS YOU . . . AND NEEDS YOU!!

It is that time of year again! It is the chance for change! Many years ago (more than I care to count) I decided to be the change. I attended a seminar presented by the Alabama Association of Legal Assistants (the predecessor of the Alabama Association of Paralegals) and I saw things that I thought needed to change. So, I jumped in and here we are several decades later. I do not know if I made any of those changes that I thought were so important but I do know that I have tried. That's all anyone can do really, is TRY!

This is YOUR association – YOUR profession. Your input is needed and your assistance is requested. AAPi is only as good as its members and only as strong as its elected officers.

Each year prior to the annual meeting, the President appoints a Nominations and Elections Chairperson. Candidates declare candidacy for offices by submitting the Declaration of Candidacy form to the Nominations and Elections Chairperson. Nominations from the floor at the annual meeting will be accepted and all elections will be by majority vote of the members present and properly submitted proxies.

The elected officers of AAPi include the President, First Vice President, Second Vice President-Membership, Second Vice President-Seminars, Treasurer, Secretary, NALA Liaison and four Region Directors. The President is elected by the Board of AAPi each year. The other offices are open to any active member who is actively employed as a paralegal. “Actively employed as a paralegal” shall be defined as:

Employed full time as a paralegal under the supervision of an attorney; or

Regularly employed on a part-time basis as a paralegal under the supervision of an attorney; or

If self-employed, employed under the supervision of an attorney in a manner which would qualify the individual for Active membership in AAPi.

Further, elected officers must have been a continuous member of AAPi for at least one (1) year prior to declaring for candidacy or otherwise assuming office. Finally, members of the Board of Directors must be legally competent to enter into contracts and must be a citizen of the United States of America.

While I encourage each of you to get involved either by holding an office in AAPi or serving on a committee, I also caution you that with the opportunity to serve also comes responsibilities. If for some reason a board member vacates their position without just cause, he/she is not eligible to run for or hold a voting position on the AAPi Board for the following three (3) fiscal years. You must be committed to AAPi for the year. This includes attending the four board meetings each year held throughout the state as well as monthly luncheons and seminars held throughout the year. If you don't attend meetings or you don't speak your opinions and ideas, you are not serving. Your attendance shows your commitment. Only in this way, are you a benefit to AAPi. We all have professional and personal lives that demand our time but I promise that if you make time for board service in your professional organization you will be rewarded over and over again.

Take the form included here - complete it - submit it – you won't regret it – I never have!

Jane D. McKinnon, CP
Communications Chairperson AND Past President of AAPi

MEMBER OF THE YEAR AND PARALEGAL OF THE YEAR NOMINATIONS

AAPi presents the Region Member of the Year Award (Region I Member of the Year, Region II Member of the Year, Region III Member of the Year and Region IV Member of the Year) to one member of AAPi for each Region (board members are not eligible for this award). Members from each Region nominate candidates for the award each year. These nominations should be submitted to the Second VP of Membership. All nominations are due by June 30th each year. The Second VP Membership will appoint a committee to review all nominations and select the Region Members of the Year. The Region Member of Year Awards are presented at the induction ceremony at the annual meeting/summer conference, or at another designated AAPi function. This award is determined by you—the members!

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AAPi also recognizes a member as Paralegal of the Year. The Association presents the Paralegal of the Year Award to one paralegal each year at the summer conference/annual meeting or at another designated AAPi function. Nominations for Paralegal of the Year are made by the attorney and/or paralegal director for whom the paralegal works. The Second VP Membership will send a call for nominations to the supervising attorneys for all Active members of the Association on May 30th each year. Only Active members are eligible to be nominated for this award. Nominations for Paralegal of the Year must be returned to the Second VP Membership by June 30th each year. The Second VP Membership will appoint a committee to review all nominations and select the Paralegal of the Year. The recipient of the Paralegal of the Year award receives a certificate good for free registration to the following year's AAPi Summer Conference/Annual Meeting. If a paralegal in your firm is deserving, be sure to remind his/her supervising attorney or your firm paralegal director.

SUMMER CONFERENCE AND ANNUAL MEETING

SCHEDULE

Thursday, August 18th

- 6:30pm – 7:00pm – Early Registration
- 7:00pm – 10:00pm – 80s Movie Night – Grab your popcorn, candy and come as you are!!



Friday, August 19th

- 11:00am – 11:45pm – Registration
- 12:00pm – 1:30pm – Inside the State Bar – Sam Irby, Esq.
- 1:30pm – 2:00pm – **Vendor break**
- 2:00pm – 3:30pm – Criminal Trial Box v. Civil Trial Box – Adrienne D. Berry, CP and Laura Reaves, ACP
- 3:30pm – 5:00pm – Embracing the New Normal – Depositions, Hearings, and Trials in the Pandemic- Alyse Windsor, Esq.
- **Dinner on your own**
- 6:30pm – 10:00pm – 80's Dance Party with DJ and Costume Contest

CONFERENCE REGISTRATION INCLUDES:

- Admittance to all classes
- Handouts from all classes
- Continental breakfast provided for attendees for Saturday and Sunday mornings
- Two tickets to Friday's 80's dance party
- One Ticket to Saturday's Annual Meeting & Luncheon (members only)
- Two tickets to Saturday's 40th Anniversary Celebration Dinner
- Access to the Sponsor/Exhibitor Hall
- Snacks
- Special 40th Anniversary goodie bag

For the conference, rooms have been reserved at the Island House at the special room rate of \$249 per night plus tax. All rooms are beachfront view. To get the rate, use group code is: API . The deadline for this rate is 7/19/2022.

SCHEDULE

Saturday, August 20th

- 7:45am – 8:15am – Registration
- 8:15am – 8:30am – Welcome & Announcements
- 8:30am – 10:00am – Key Note Speaker – NALA - Your One-Stop Shop for Certification and Beyond - Debbie Overstreet, ACP
- 10:00am – 10:30am – **Vendor Break**
- 10:30am – 12:00pm – Personal Branding – Jane McKinnon, CP
- 12:30pm – 2:00pm – **Annual Meeting** (Lunch will be served to attendees)
- 2:00pm – 5:00pm – Free Time
- 6:00pm – 9:00pm – AAPI's 40th Anniversary Dinner Celebration, Installation of Officers & Awards
- Attire - Semi/Formal/Sunday Best – No exceptions.

Sunday, August 21st

- 8:30am – 10:00am – The Post Pandemic Real Estate Paralegal - Jeremy Holley
- 10:00am – 10:30am – **Vendor Break**
- 10:30am – 12:00pm – Ethics - Alison Wallace, Esq.
- 12:00pm – 12:15pm – Closing remarks and Grand Prize Drawing



Deadlines and Payment

- ❖ Deadline to register and pay for the conference is **July 30, 2022**
- ❖ Deadline to receive group rate on the hotel block is **July 19, 2022**
- ❖ Two options for payment:

1. Mail your payment to AAPI, Attn: Jeanie C. Johnson, ACP, 2nd VP Seminars, Capstone Development Partners, LLC, 402 Office Park Drive, Suite 199, Mountain Brook, AL 35223

2. Pay online at www.alabamaparalegals.net (Please note additional fee applies to online registration.)

After you register, please send registration form and payment receipt to jjohnson@capstonemail.com

**NOTE: Change requests after registration closes will be made on a case-by-case basis depending on number of attendees scheduled for the conference.

CONTINUING EDUCATION CREDITS

The 2022 AAPI Conference meets the requirements of the NALA Certifying Board for continuing legal education credit required to maintain the CP/ACP credential. The credits are available as follows: The Conference has been approved by NALA for 10.5 CLE credits, including 1.5 Non-substantive and 1.5 Ethics credit.

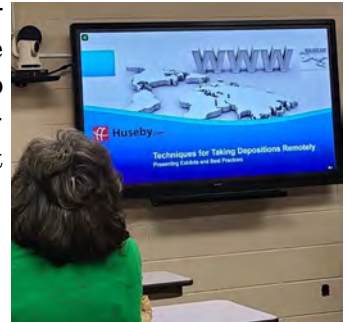
GOOD NEWS!! AAPI Members can use their \$15.00 renewal coupon towards the Registration fees. Use code 2021MC

FIRST STATEWIDE EDUCATIONAL EVENT - A SUCCESS!

AAPi held a statewide half day seminar on Saturday, April 9, 2022, in two of the four regions, as well as through the virtual format, for members, non-members, students and legal professionals. This was the first instance of AAPi hosting a statewide education event simultaneously for attendees. There was a good turnout of attendees.

The speakers for this event included some of AAPi's annual sponsors who provided valuable information on a variety of legal topics including; Social Media-Discovery, Ethics, Evidence & Sanctions and Best Practices for Remote Depositions and Trials. During the presentation, attendees were able to interact with the speakers and those virtually to ask questions and promote effective discussions on relevant issues pertaining to the subject matter.

Thank you to our speakers from Vertitext and Huseby.



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ANOTHER GREAT AAPI EVENT—CAREER FAIR

The first career fair was a great success! Thank you to everyone who participated as a vendor and attendees! Looking forward to hosting this event again in the fall!!

Thank you to Faulkner University for hosting AAPI. Thank you to Crystal Davis for spearheading the event, to all the volunteers who helped and to Veritext, Huseby, ITAC, Top Talent Recruiters, Destiny from Limelife Cosmetics, NALA, Starnes & Atchison and our Headshots photographer for bringing it for our attendees!



MEMBERS' NEWS

MEMBERSHIP

(as of May 1, 2022)

Active (3 pending)	117
Associate	12
Student (1 pending)	5
Sustaining	3
Lifetime	4
Legal Professional	1



welcome

New Members

(to date)

Tina Evans
Catherine Gerontakis
Laura Jones
Janie Stone-Wells
Michelle Walker
Stephanie Wall

MEMBERSHIP

(as of May 1, 2022)

Region I	81
Region II	24
Region III	30
Region IV	7



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AAPi Student Members

The Alabama Association of Paralegals, Inc. administers the Janis Davidson Memorial Scholarship Fund. Each year, two (2) in the amounts of \$1,000 and \$500 are awarded to AAPi student members.



In order to qualify, you must meet all the following requirements:

1. You must be a resident of the State of Alabama;
2. You must be a student member of AAPi;
3. You must show proof of current enrollment in a paralegal studies program of a junior college, college, or university which is within the State of Alabama and which has been accredited by the Southern Association of Colleges and Schools; and
4. You must submit a copy of your transcript which shows that you have a 3.0 or better average on a 4.0 scale and at least 15 semester hours of paralegal course work (or its equivalent in quarter hours).

To apply for these scholarships you must submit an essay (minimum 300 words) on one of the following topics:

- What qualities should a good paralegal possess?
- If you had the power to change a law; which would it be and why?
- Describe a defining moment in your life that made you want to pursue a paralegal career.

RULES:

- The essay must be original and the work of the student and the student must be willing to attest to its originality;
- The student(s) receiving the scholarship(s) must agree to allow AAPi to publish the essay in the NOVUS; and all essays and qualifying paperwork must be mailed to: **Alabama Associations of Paralegal, Inc., Attn: Scholarship Program, P.O. Box 1834, Birmingham, AL 35201;**
- **Essays must be postmarked by no later than May 15, 2022.** Essays cannot be emailed or handed to a Board Member;
- All scholarship proceeds will be made payable to your school and will be placed in your account to be used for tuition expenses; and
- The scholarships will be awarded during the awards ceremony at AAPi's 2022 Paralegal Convention, which will convene August 18-21, 2022, in Orange Beach, Alabama.

The AAPi Board hopes you will take advantage of this opportunity to apply for one of these scholarships. To apply for membership or find out more about AAPi, check out the

website @ www.alabamaparalegals.net

SAVEN TENTS

MORE NEWS

THE NALA CONFERENCE IS COMING!!



The NALA Conference & Expo is the most anticipated paralegal event of the year. This year's conference in Phoenix, AZ will be no

exception. To help support the inclusive needs of paralegals across the nation, NALA's excited to launch the first-ever hybrid conference. This means you can choose to attend either in person or virtually, July 14th through the 16th. All attendees will be able to participate in this 3-day educational event featuring a great opportunity to network with like-minded professionals, upgrade your paralegal skills, earn CLE credit, and much more. Join us July 14-16 in Phoenix, AZ!

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- Paralegal, Montgomery, AL





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**\$40.00 FOR THE
40TH ANNIVERSARY
CAMPAIGN**

AAPi is celebrating its 40th Anniversary this year. We are asking you to be a part of this celebration by joining our \$40 for 40 celebration. Attorneys, firms, judges, family and friends have the ability to join in by donating \$40.00 to help support our mission as the state paralegal association. Donors can participate by mailing a check to **PO Box 1834 Birmingham, AL 35201** or you can go online to <https://alabamaparalegals.net/catalog.php> and scrolling to the bottom to our 40 for 40 link. Your generous donation will be recognized at our Annual Conference and your name will be a part of those joining in on a display board throughout the conference.

If you have any questions, please contact Cathy Davis at ways@alabamaparalegals.net.



**THE NATIONAL ACADEMY OF
DISTINGUISHED NEUTRALS**

ATTENTION LITIGATION STAFF

March 2022

Su	M	Tu	We	Th	Fr	Sa
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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Calendar of Events

MAY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Call for Declarations of Candidacy	2	3	4 Paralegal Day	5 Cinco de Mayo 	6	7 Call for nominations of Member of the year
8 Mothers' Day	9	10	11	12	13	14 Board Meeting
15 Student Scholarship Deadline	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 POY Nom DL Memorial Day	31				



P.D.S.

Calendar of Events

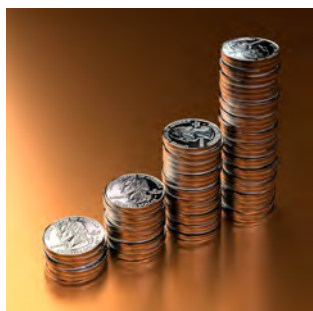
JUNE 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19 Juneteenth Fathers' Day	20 Declarations Deadline	21 First day of Summer	22	23 Board leadership retreat	24	25
26	27	28	29	30 Nomination Deadline for Member of the Year		

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ADRIENNE BERRY, CP ELECTED FOR A SECOND TERM

Nominations for President opened on January 4th and closed on January 31st. There were several nominations - all for our presiding president. Therefore, we are pleased to announce AAPi's President, Adrienne Berry, CP will serve a second term as our leader. Adrienne has been a member of AAPi for 20 years and has served in numerous board and chair positions, including, Membership, NALA Liaison, Secretary, Seminars, 1st VP and President. Adrienne works for the U.S. Attorney's Office in Birmingham, Alabama, as a Supervisory Paralegal in the Criminal Division, where she supervises four paralegals. She has four daughters. Ms. Bettye, Adrienne's mother, has been a source of support, assistance (did I mention FOUR daughters?!) and encouragement to Adrienne throughout her life. Adrienne will be installed at the 2022 Summer Convention and Annual Meeting on August 20, 2022, along with the newly elected Board of Directors.



AAPi STATE OF AFFAIRS

Financial News as of May 1, 2022

Bank Accounts

Checking	48,866.24
Savings (Scholarship)	6,132.79
TOTAL	\$ 54,999.03

AAPi TREASURES

Have you checked out the merchandise on the AAPi online store—new items coming this month! Umbrellas, calendars, 2021 conference t-shirts, blankets and more!



ROUND THE WATER COOLER . . .

May Birthdays

Happy Birthday to all our members with birthdays this month!

If you have any news—drop the editor a line so that we can celebrate with you!



ETHICS CORNER



PROFESSIONAL CODES OF ETHICS & GUIDELINES

ABA Model
Rules of
Professional
Conduct

NALA Code of
Ethics &
Professional
Responsibility

NALA Model
Standards
and
Guidelines for
the Utilization
of Paralegals

ABA Model
Guidelines for
the Utilization
of Paralegal
Services

Each State
has adopted
a set of their
own ethics
standards

4

In addition to the NALA Code of Ethics, NALA has adopted its Model Standards and Guidelines for the Utilization of Paralegals, which subsequently has been adopted in substantial part by the ABA and by a growing number of state bar associations. The ABA Model Guidelines were most recently updated in 2012.

The NALA and ABA Model Standards and Guidelines are designed to assist attorneys and paralegals by delineating the proper uses of paralegal skills.

The NALA Code of Ethics and NALA Model Standards and Guidelines can be found on the NALA website (and have been included with your handouts).

There are a large variety of sites regarding legal ethics and professional responsibility. A pretty concise list can be found by going to the Pace Law School Library Research Guide. (found online)

BLAST FROM THE PAST . . .



ANY FAMILIAR FACES?!

To submit materials for publication or to advertise, please contact our Editorial Staff at communications@alabamaparalegals.net.

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MISSION STATEMENT

AAPi's mission is to promote the paralegal profession through awareness and education.

VISION STATEMENT

Advancing Alabama paralegals through education and career development.

THIS YEAR IS MOVING FAST!!

It is already May. The weather is getting warmer and AAPi is heating up too.

The 40th anniversary celebration will be here in just a few weeks! Don't miss out on all the fun! If you are a child of the 80s, you are going to LOVE the weekend.

It is important for AAPi members to be involved. The organization depends on its members for its existence. There is a place for you and your talents. It may be in front of the group or behind the scenes, but get involved! Let a board member know your interests.

If you have any ideas, suggestions, questions or just need information, contact an AAPi board member. We are here for you.