



NALA 51st Annual Meeting of Members
July 16, 2026
Denver, Colorado
Annual Meeting Rules and Procedures

The proposed rules of this annual meeting comply with the NALA Bylaws, Policies, and Robert's Rules of Order Newly Revised.

1. **Voting Procedures** - Voting shall be conducted electronically. Eligible Active Members may vote electronically during the designated voting period or by proxy in accordance with NALA's Bylaws and Policies & Procedures Manual. (Bylaws Article III, Sections 3.3 and 3.5; PPM Section II.E)
2. **Proxies** - Only Active Members in good standing at least 45 days prior to the Annual Membership Meeting are eligible to vote. Voting shall be conducted electronically. Members who are unable to vote during the voting period may submit a proxy form in accordance with NALA procedures. (Bylaws Article III, Sections 3.3 and 3.5; PPM Section II.E)
3. **Written Ballot** - Any action requiring a written ballot may be conducted by electronic transmission. (Bylaws Article III, Section 3.5)
4. **Majority Defined** - At any meeting of the membership, all questions properly before such meeting shall be determined by a simple majority vote of the quorum present, except as shall otherwise be required by any contrary specific provision of these bylaws. Voting by proxy shall be included in determining the majority vote. (Bylaws Article III, Section 3.3)
5. **Motions** - The chair has the right to require any main motion, amendment, or instructions to a committee to be in writing. (Robert's Rules of Order Newly Revised (11th ed.), p. 40, I. 4-10)
6. **Privilege of Floor** - All members are granted the privilege of the floor. No speaker may speak more than twice on the same subject or for more than three (3) minutes each time, except with the permission of the President.
7. **Debate** - The chair may limit time for debate on any subject, and this rule takes precedence over other policies.