



6450 S Lewis Ave, Suite 250 | Tulsa, OK 74136 | PH: 918-587-6828 | FAX: 918-582-6772 | www.nala.org

CERTIFICATE OF ATTENDANCE

Certified Paralegals (CP®) are required to record evidence of 50 hours of continuing legal education hours to renew the CP® credential every five years. CLE hours are recorded in CPs' accounts through the [NALA online portal](http://www.nala.org). Of the 50 hours, five hours must be in legal ethics, and no more than 10 hours may be recorded in non-substantive areas. If attending a non-NALA sponsored educational event, this certificate may be used to obtain verification of attendance. Please be sure to obtain the required signatures for verification of attendance. The requirements to maintain the CP® credential are available from NALA's website at: <https://nala.org/certification/recertification-process/>. Please keep this certificate in the event of a CLE audit or further information is needed.

PLEASE COMPLETE THE SPACES BELOW AND ATTACH THE AGENDA

CLE Category (Legal Ethics, Non-Substantive, Substantive, or Technology)	Session Length	Session Topics (Description and Speakers)	Validation of Attendance
Name of CP® (Please Print)		NALA Account Number	
Signature of CP®		Name of Seminar/Program Sponsor	
Address		Authorized Signature of Sponsor Representative	
		Date of Educational Event:	
City:		State (XX):	
Preferred email address		Location:	