



Alicia R. Mitchell-Mercer, ACP
Continuing Education Council Chair

Alicia Mitchell-Mercer is a transplant from California, having moved to North Carolina in 2003. From 2003 to 2012, Alicia worked as a litigation paralegal and trust administrator. Since 2012, Alicia has worked in a hybrid role as a legal project manager using Waterfall and Agile methodologies. Her approximately 20 years of legal experience encompasses the areas of corporate compliance, complex civil litigation, estate planning, trust management, family law, securities arbitrations (FINRA), and federal criminal cases. She has worked on cases at every court level, including the Supreme Court. Alicia is also a securities disputes arbitrator with the Financial Industry Regulatory Authority (FINRA).

Alicia has a B.S. in Paralegal Studies and an M.S. in Project Management, with an emphasis on legal project management and engineering economic analysis. She has earned paralegal certifications from NALA (CP), NFPA (RP), the North Carolina State Bar (NCCP), and the South Carolina Bar (SCCP). She has earned advanced certifications (ACPs) in Trial Practice, Contracts Administration, E-discovery, and Business Organizations: Incorporated Entities from NALA. Alicia is certified by the International Institute of Legal Project Management (IILPM) as a Legal Project Practitioner (LPP) and by the Scrum Alliance as a Certified ScrumMaster (CSM). She is also certified by the Collaborative Institutional Training Initiative (CITI) as a Social-Behavioral-Educational Researcher.

Alicia is very involved in the legal community. She focuses her efforts on causes that advance the proper utilization of paralegals, access to justice, and that support the well-being of children. Alicia is Chair of the Utilization Committee and Technology Committee of the North Carolina Bar Association, PD. She previously served as a member of the Paralegal Division Council (2015), as a member of the Internet and Regulations Task Force (2016), as Publications Chair (2018), and as Communications Chair (2018). As a result of her diligent efforts, the North Carolina Bar Association presented her with the 2021 Distinguished Paralegal Award. Alicia is also a Guardian ad Litem for abused and neglected children in the 26th Judicial District (NC) and was recently appointed to the North Carolina State Bar's Subcommittee Studying Regulatory Change (e.g., limited licensing, regulatory sandbox, court navigators, and more). Alicia is also currently serving as Chair of NALA's Continuing Education Council.

Alicia teaches CLEs and contributes to legal publications on legal project management and technology. She lives in Charlotte with her husband and son. Alicia enjoys reading, traveling abroad, and time spent by the ocean. She also volunteers with Autism Speaks, Compassion International, and Central Church of God in Charlotte.